

# MCNY Application for SEVIS Form I-20



## Part I: Personal Information

Name in Passport: You must attach a photocopy of your passport's identification pages to this application!

Family Name (Surname/Last Name) \_\_\_\_\_ First and Middle Name (Given Name) \_\_\_\_\_

### Foreign Address

City/Province \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_

### U.S. Address (if applicable)

City/Province \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Apt/Room \_\_\_\_\_

Date of Birth: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_ Gender : Male  Female

Country of Birth \_\_\_\_\_ Country of Citizenship \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

If you ARE living in the United States NOW, please complete Part II and skip Part III.  
\*\* If you ARE NOT living in the United States NOW, please skip Part II and complete Part III.

## Part II: Status and Location within the United States

What is your current immigration status? You can attend regardless of your Immigration Status.

- F-1 What is your SEVIS ID Number?** \_\_\_\_\_  
Circle one of the following descriptions as it applies to you:  
1) Transfer/changing U.S. Schools  
2) Changing educational levels/program at MCNY  
3) Reinstatement to F-1 Status
- Another Status. Which one?** \_\_\_\_\_ You may need additional information not located on this application. Please contact the MCNY Admissions Office for additional advisement.
- Do you plan to travel outside the U.S. before school starts?**  
If you checked this box please contact International Admissions with the date of departure.

## Part III: Status and Location Outside of the United States

Did you recently attend a high school, college or language school in the U.S.? No  Yes

If yes, what was the last date of your attendance? \_\_\_\_\_

If you attended a U.S. school last term and are just home on holiday between academic terms, you are considered a "School Transfer" and need to have your record transferred to us before your Form I-20 may be issued. Please contact the International Student Advisor at your previous school immediately to authorize the release of your record to us.

**Part IV: Statement of Financial Support**

Do not complete this part unless you have carefully read all instructions!!!!

Semester you intend to start your studies? Fall 20\_\_\_\_ Spring 20\_\_\_\_ Summer 20\_\_\_\_

Please circle the level of study will you be pursuing: AAS BA BBA BPS MBA MPA MSED

What program of study will you be pursuing? \_\_\_\_\_

According to the International Student Memo on page 3, what are the total annual costs for your degree program? Write it in this box →

How will you support yourself for at least one year in your program of study?

**NOTE: ALL DOCUMENTS MUST BE TRANSLATED IN ENGLISH AND ALL MONETARY AMOUNTS MUST BE CONVERTED INTO U.S. DOLLARS**

**Source of my support:**

**Annual Amount:**

**Personal Funds:** the amount available to me from my own resources

\_\_\_\_\_

**Funds from Metropolitan College of New York (scholarship)**

\_\_\_\_\_

Scholarship Type \_\_\_\_\_

**Cash Funds from a Sponsor** to be given every year

\_\_\_\_\_

Sponsor's Name \_\_\_\_\_

**Cash Funds from a second Sponsor** to be given every year

\_\_\_\_\_

Sponsor's Name \_\_\_\_\_

**Cash Funds from a third Sponsor** to be given every year

\_\_\_\_\_

Sponsor's Name \_\_\_\_\_

**Other Funds**

\_\_\_\_\_

Explain \_\_\_\_\_

**TOTAL AMOUNT OF FUNDING in US DOLLARS**

\_\_\_\_\_

The following documents are enclosed to prove my financial responsibility:

**My Personal Funds**  
\_\_\_\_ Bank Statement  
\_\_\_\_ Proof of Income

**Funds from the school**  
\_\_\_\_ Award Letter  
\_\_\_\_ Copy of Contract

**Cash Sponsor's Documents**  
\_\_\_\_ Affidavit of Support  
\_\_\_\_ Proof of Income  
\_\_\_\_ Bank Statement

When completed, please email scanned copies to: [international@mcny.edu](mailto:international@mcny.edu)  
or you may fax to: 212-343-8470

**MCNY SEVIS I-20 AFFIDAVIT FOR SPRING 2019 ENROLLMENT**

You must submit a completed Affidavit of Financial Support along with a bank statement or official sponsorship letter or employer letter indicating proof of funding (Photocopies, fax or e-mail is acceptable).

The United States government requires all institutions to obtain evidence that applicants have adequate financial resources to cover living and educational expenses prior to the issuance of an I-20 Certificate of Eligibility. Funds may come from a variety of sources including scholarships, fellowships, sponsoring agencies, continuance of salary, the applicant's family, or any dependable source. The combined U.S. dollar amount from your sponsor(s) must equal or exceed the minimum. Bank verification of funds must not be older than six months.

Description	Undergraduate	Graduate Programs			
		MBA	MPA - PAA	MPA - EDM	MSED
<b>Tuition &amp; Fees*</b>	\$ 19,640.00	\$ 17,782.00	\$ 16,252.00	\$ 18,772.00	\$ 15,604.00
<b>Room &amp; Board</b>	\$ 12,800.00	\$ 12,800.00	\$ 12,800.00	\$ 12,800.00	\$ 12,800.00
<b>Personal Expenses</b>	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00
<b>Total</b>	<b>\$ 36,640.00</b>	<b>\$ 34,782.00</b>	<b>\$ 33,252.00</b>	<b>\$ 35,772.00</b>	<b>\$ 32,604.00</b>

\*Based on 2 out of 3 semesters per year (Fall – Spring – Summer), with 12 credit hours per semester for undergraduate programs and 9 credit hours per semester for graduate programs. Additional costs may apply for extra credit hours and not electing a one semester break.

**STUDENT INFORMATION:**

Family/Last Name (Name on passport):	First Name (Name on passport):	Middle Name (Name on passport):
Country of Citizenship:	Country of Birth:	Date of Birth (month/day/year)

SOURCE OF FUNDING	AMOUNT US\$
<b>PERSONAL</b> (Funds from self and private loans) Bank Name: _____ City & Country of Bank: _____ <i>Attach a bank statement or official letter from a bank indicating proof of funding.</i>	
<b>FAMILY</b> (Funds from Parents, Relative, or others) Name: _____ Relationship to student: _____ <i>I agree to support the student named above for the duration of enrollment for the amount indicated. Attached is a bank statement or letter from a bank indicating proof of funding.</i> Individual Sponsor's Signature: _____	
<b>SPONSOR</b> (Embassies, Government, Employer OR Other Organization) Sponsor Name: _____ <i>Attach a signed copy of the sponsor letter on organizational letterhead that specifies in English the terms of the support, U.S. dollar amounts to be covered for tuition and/or living expenses, and duration of the sponsorship.</i>	

**F-1 DEPENDENT INFORMATION:** Applicants who plan to bring dependents must complete this section. If you are married and plan to have your dependent(s) live in the U.S. while you are attending MCNY, you will need to include in your calculation of academic years costs, the amounts of \$5,000.00 for your spouse and \$5,000.00 for each child.

Dependents Information As it appears in the passport					Relationship to student
Family Name	First Name	Date of birth	Country of Birth	Citizenship	

I certify that the statements made above are true, complete, and accurate. I understand that providing false or misleading information could result in the denial of my application, (if already admitted) and disenrollment from MCNY.

**Student's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **IMPORTANT I-20 APPLICATION REMINDERS:**

### **Supporting Financial Documents**

For the SEVIS I-20, accepted international applicants must complete and submit this MCNY I-20 Application and provide supporting documents of financial support **dated three months before the intended semester of enrollment.**\* To demonstrate sufficient funds (converted in US dollars) to cover the costs of tuition and living expenses to complete your desired program of study, recent documents of supporting evidence may include any of the following:

- Personal bank statements (checking/savings accounts)
- Bank or investment statements
- Income tax returns as proof of annual income
- Pay stubs from your recent employer as proof of regular income
- Affidavit(s) of support from one or more sponsors
- Business registration, ownership documents, and profit and loss statements from a company owner as a sponsor
- Property deed, lease or rent receipts from housing sponsors

*\*Official bank letters may not be accepted; outdated documents will not be accepted*

### **MCNY Admissions Application Deadlines**

**INTERNATIONAL STUDENTS MUST APPLY EARLY FOR THE BEST CHANCES OF I-20 AND F-1 STUDENT VISA INTERVIEW SUCCESS.**

To ensure enough time to obtain a student visa, we advise you to complete your application package and mail all required items to MCNY by:

- **December 1** for Spring Semester - Starts in early January
- **April 1** for Summer Semester - Starts in early May
- **August 1** for Fall Semester - Starts in early September

**Once MCNY has received all of your application materials, you can expect an admission decision within one to two weeks of submitting all required materials. Late applications will be reviewed if space is available.**