

MCNY Application for SEVIS Form I-20



Part I: Personal Information

Name in Passport: You must attach a photocopy of your passport's identification pages to this application!

Family Name (Surname / Last Name)

First and Middle Name (Given Name)

Overseas Home Address

City/Province

State

Post Code

Country

U.S. Address (if applicable)

City/Province

State

Zip Code

Apt/Room

Date of Birth: DAY _____ MONTH _____ YEAR _____

Gender: Male ☐ Female ☐ Other ☐

Country of Birth _____

Country of Citizenship _____

City of Birth _____

Telephone _____

Email _____

If you ARE living in the United States NOW, please complete Part II and skip Part III.

** If you ARE NOT living in the United States NOW, please skip Part II and complete Part III.

Part II: Status and Location within the United States

Do you currently have a US visa? Yes _____ No, _____ I am applying for the first time.

☐ If F-1 visa, what is your SEVIS ID Number? _____

Indicate which one of the following descriptions below applies to you:

☐ Transfer/changing U.S. Schools

☐ Changing educational levels/program at MCNY

☐ Reinstatement to F-1 Status

☐ Another Status. Which one B1/B2, J-1, H1B? _____ You may need additional information not located on this application. Please contact your International Admissions counselor for advisement.

☐ Do you plan to travel outside the U.S. before school starts?

If you checked this box, please contact your International Admissions counselor with the date of departure.

Part III: Status and Location Outside of the United States

Did you recently attend a high school, college or language school in the U.S.? No ☐ Yes ☐

If yes, what was the last date of your attendance? _____

Name of Institution _____

If you attended a U.S. school last term and are just home on holiday between academic terms, you are considered a "School Transfer" and need to have your record transferred to us before your Form I-20 may be issued. Please contact the International Student Advisor at your previous school immediately to authorize the release of your record to us.

Part IV: Statement of Financial Support

Do not complete this part unless you have carefully read all instructions!

Semester you intend to start your studies? Fall 20_____ Spring 20_____ Summer 20_____

Please select the academic level study will you be pursuing:

What specific program of study will you be pursuing?

The below chart indicates the **total cost of attendance for one year.**
Please select the cost of your degree program in this box →

Description	Undergraduate ^{2*}	Graduate Programs				
		MBA	MPA - PAA	MPA - EDM	MSED	MS-PM ^{3*}
Tuition & Fees ^{*1}	\$ 20,188	\$ 18,358	\$ 16,792	\$ 19,474	\$ 15,964	\$ 16,540
Room & Board	\$ 13,406	\$ 13,406	\$ 13,406	\$ 13,406	\$13,406	\$ 13,406
Personal Expenses	\$ 7,808	\$ 7,808	\$ 7,808	\$ 7,808	\$ 7,808	\$ 7,808
TOTAL	\$41,402	\$39,572	\$38,006	\$40,688	\$37,178	\$37,754

1.** Cost based on attending 2 out of 3 semesters per year (Fall – Spring – Summer), with 12 credit hours per semester for undergraduate programs and 9 credit hours per semester for graduate programs. Additional costs may apply for extra credit hours and not electing a one semester break. ***2.** Information Technology degree candidates will incur an additional \$98 per semester Virtual Lab Fee **3. Master of Science in Project Management degree candidates will incur an additional fee of up to \$234 for this degree as MSPM fee

How will you support yourself for **at least one year** in your program of study? **NOTE:**

**ALL DOCUMENTS MUST BE TRANSLATED IN ENGLISH & ALL MONETARY
AMOUNTS MUST BE CONVERTED INTO U.S. DOLLARS**

Source of my support:

Annual Amount:

☐ **Personal Funds:** the amount available from my own resources

☐ **Cash Funds from a Sponsor** to be given every year

Sponsor's Name _____

☐ **Other Funding** - 2nd sponsor, employer, bank loan with proof

Explain _____

TOTAL AMOUNT OF FUNDING in U.S. DOLLARS

The following documents are included with this I-20 application to prove my financial responsibility:

My Personal Funds

Sponsor's Documents

Bank Loan

_____ Bank Statement

_____ Affidavit of Support

_____ Approved Loan Application

_____ Proof of Income

_____ Proof of Income

_____ Available Balance Letter

MCNY SEVIS I-20 FINANCIAL AFFIDAVIT FOR ENROLLMENT

You must complete and submit this Affidavit of Financial Support along with a bank statement or official sponsorship letter or employer letter indicating proof of funding (Photocopies, fax or e-mail is acceptable).

The United States government requires all institutions to obtain evidence that applicants have adequate financial resources to cover living and educational expenses prior to the issuance of an I-20 Certificate of Eligibility. Funds may come from a variety of sources including scholarships, fellowships, sponsoring agencies, continuance of salary, the applicant's family, or any dependable source. The combined U.S. dollar amount from your sponsor(s) must equal or exceed the minimum. Bank verification of funds must not be older than six months.

STUDENT INFORMATION:

Family/Last Name (Name on passport):	First Name (Name on passport):	Middle Name (Name on passport):
Country of Citizenship:	Country of Birth:	Date of Birth (month/day/year)

SOURCE OF FUNDING	AMOUNT US\$
PERSONAL (Funds from self and private loans) Bank Name: _____ City & Country of Bank: _____ <i>Attach a bank statement or official letter from a bank indicating proof of funding.</i>	
FAMILY (Funds from Parents, Relative, or others) Name: _____ Relationship to student: _____ <i>I agree to support the student named above for the duration of enrollment for the amount indicated. Attached is a bank statement or letter from a bank indicating proof of funding.</i> Individual Sponsor's Signature: _____	
SPONSOR (Embassies, Government, Employer OR Other Organization) Sponsor Name: _____ <i>Attach a signed copy of the sponsor letter on organizational letterhead that specifies in English the terms of the support, U.S. dollar amounts to be covered for tuition and/or living expenses, and duration of the sponsorship.</i>	

F-1 DEPENDENT INFORMATION: Applicants who plan to bring dependents must complete this section. If you are married and plan to have your dependent(s) live in the U.S. while you are attending MCNY, you will need to include in your calculation of academic years costs, the amounts of \$5,000.00 for your spouse and \$5,000.00 for each child.

Dependents Information as it appears in the Passport					Relationship to student
Family Name	First Name	Date of birth	Country of Birth	Citizenship	

I certify that the statements made above are true, complete, and accurate. I understand that providing false or misleading information could result in the denial of my application, (if already admitted) and disenrollment from MCNY.

Student's Signature: _____ **Date:** _____

IMPORTANT SEVIS I-20 APPLICATION REMINDERS:

Supporting Financial Documents

To obtain the SEVIS I-20, all international applicants must complete and submit this MCNY I-20 Application and provide supporting documents of financial support. Must be **dated within three months before the intended semester of enrollment.*** Sufficient funds (converted in US dollars) cover the costs of tuition and possible living expenses to complete your desired program of study, recent documents of supporting evidence may include any of the following:

- Personal bank statements (checking/savings accounts)
- Bank or investment statements
- Income tax returns as proof of annual income
- Pay stubs from your recent employer as proof of regular income
- Affidavit(s) of support from one or more sponsors
- Business registration, ownership documents, and profit and loss statements from a company owner as a sponsor
- Property deed, lease or rent receipts from housing sponsors

**Official bank letters may not be accepted; outdated documents will not be accepted*

MCNY Admissions Application Deadlines

INTERNATIONAL STUDENTS MUST APPLY EARLY FOR THE BEST CHANCES OF I-20 AND F-1 STUDENT VISA INTERVIEW SUCCESS.

To ensure enough time to obtain a student visa, we advise you to complete your application by:

- **November 1** for Spring Semester – Starts in early January
- **March 1** for Summer Semester – Starts in early May
- **June 1** for Fall Semester – Starts in early September

You may still submit your documents after the recommended date, however, we cannot guarantee you will be able to secure the F-1 student visa interview in time to arrive the U.S. prior to the first day of class.

Once MCNY has received all of your application materials, you can expect an admission decision within one to two weeks of submitting all required materials. Late applications will be reviewed in the order that they were received.

**When completed, please email scanned copies to: international@mcny.edu
or you may fax to New York, USA: 1-212-343-8470**