

Financial Aid Office

60 West Street, 6th FL • New York, NY • 10006

Tel: 212.343.1234 ext. 5004 • Fax: 212.625.2072 • Email: FA@mcny.edu

TIMESHEETS DUE DATES

Below is a list of timesheet due dates. All Federal Work-Study timesheets are due in the Financial Aid Office no later than **2 P.M.** on the date indicated. Federal Work-Study students are responsible for seeing that their timesheets are submitted on time.

TIMESHEETS RECEIVED AFTER THE DUE DATE WILL BE PAID THE FOLLOWING PAY DAY. Timesheets submitted more than 30 days late must be confirmed with your supervisor before being submitted to Payroll.

Pay Period #	Bi Weekly			Financial Aid Due Dates	Pay Day
	Pay Periods Worked				
	Start		End		
14	1/1/2018	-	1/13/2018	1/10/2018	1/19/2018
15	1/15/2018	-	1/27/2018	1/25/2018	2/2/2018
16	1/29/2018	-	2/10/2018	2/8/2018	2/16/2018
17	2/12/2018	-	2/24/2018	2/22/2018	3/2/2018
18	2/26/2018	-	3/10/2018	3/8/2018	3/16/2018
19	3/12/2018	-	3/24/2018	3/22/2018	3/30/2018
20	3/26/2018	-	4/7/2018	4/5/2018	4/13/2018
21	4/9/2018	-	4/21/2018	4/19/2018	4/27/2018
22	4/23/2018	-	5/5/2018	5/3/2018	5/11/2018
23	5/7/2018	-	5/19/2018	5/17/2018	5/25/2018
24	5/21/2018	-	6/2/2018	5/31/2018	6/8/2018
25	6/4/2018	-	6/16/2018	6/14/2018	6/22/2018
26	6/18/2018	-	6/30/2018	6/28/2018	7/6/2018