



COMMENCEMENT GUIDE FOR GRADUATING STUDENTS

UPDATED, April 21, 2022

CONGRATULATIONS!

Metropolitan College of New York will be honoring students who satisfactorily completed degree requirements for the semesters ending in August 2021, December 2021, and April 2022 during a Commencement Ceremony to be held on Saturday, June 18, 2022 at 1:00 PM. Commencement provides an opportunity for the college to pay special tribute to our graduates for the outstanding efforts they have shown in earning their degrees, and an opportunity for the college to share the excitement and importance of academic accomplishments with faculty, fellow graduates, families, and friends. We hope that all graduates will join us in the celebration of academic achievement at this prestigious event.

Please review this brochure as it contains helpful information for you, an MCNY graduate. **Please make sure you check your MCNY email account frequently**, as additional graduation and commencement information will be sent to you as we get closer to Commencement day.

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COMMENCEMENT CEREMONY

The ceremony will be held at the Marriott Marquis Hotel, 1535 Broadway, NY, NY 10036, in the heart of Times Square.

COVID SAFETY PROTOCOLS

All attendees (graduates, guests, and staff) will be required to wear an appropriate face covering. Proof of COVID-19 Vaccinations is not required at this time. ***These requirements are subject to change, based on government and private guidelines that are in place at the time of the event.***

WILL YOU BE COMPLETING YOUR DEGREE BY THE END OF THE SPRING SEMESTER?

If you are, it is important that you complete an [Application for Degree](#). This will signal our Registrar's Office that you are ready to graduate, and they will begin the required review of your record. All graduates, whether attending the commencement ceremony or not, are required to complete an [Application for Degree](#).

CAPS AND GOWNS

Herff-Jones is MCNY's official provider for academic regalia. Only graduates who purchase a cap and gown from Herff-Jones, will be permitted to participate in the ceremony. **Caps and gowns are required for participation in the ceremony** and may be purchased online at <https://herff.ly/mcny>. Optional commemorative tassels, announcements, and other memorabilia are also available through Herff-Jones.

The last day to order your graduation regalia is Thursday, May 12, 2022.

Orders placed after that date may incur additional fees from the vendor, and may not arrive to you on time.

Caps and gowns will NOT be available for pick-up or purchase at either MCNY campus this year.

TICKETS

At the present time, we will be able to provide every graduate with tickets for four (4) guests. Tickets will be distributed electronically and will only be given to graduates who have confirmed their attendance. Tickets are limited.

You will **not** receive commencement tickets if you have not ordered a cap and gown.

Ticket details will be sent to participating graduates in a separate email at a later date.

DIPLOMAS

Diplomas are generally available approximately three months after you have completed all degree requirements. Due to COVID safety protocols and limited access to the campus, graduates may be required to schedule appointments to pick up their diplomas. **The Registrar's office will provide additional information when diplomas are available for pick up.** Please be sure that your address and contact information on file are up to date.

Diplomas and official transcripts will not be issued to any degree candidate who has any outstanding financial obligations to the College.

LATIN HONORS

Associate and Baccalaureate degree graduates become eligible for honors designations, based on their cumulative grade point average, as follows:

- Cum Laude: 3.65 GPA (blue stole)
- Magna Cum Laude: 3.75 GPA (white stole)
- Summa Cum Laude: 3.95 GPA (gold stole)

Associate and Baccalaureate degree graduates with these designations will be given a stole to wear at Commencement in recognition of this achievement. The stole will be provided, free of charge, at the time of cap/gown distribution.

DIPLOMA PLAQUES

Diploma Plaques can be ordered online at: www.fondmemoriesgraphics.com/diploma-plaques.php.

CLASS RINGS

Jostens, is MCNY's official provider for class rings. You can purchase a class ring online at www.jostens.com.

GRADUATION PORTRAITS

Thornton Studios is the company that takes graduate photographs.

- You can take graduation photos at Thornton Studios by scheduling an appointment online at www.thorntonstudio.com. Go to *Schedule APPT* and use the code: **studio**.
- The studio is open for portraits Monday through Saturday and there is no sitting fee.

STAY CONNECTED

Stay connected to your classmates and network with other MCNY alums after you graduate. Alums in your field can help you build your network for career opportunities and professional development.

If you're interested in taking an active role in one of our alumni groups – Human Services, Business and Public Administration, please email alumni@mcny.edu and we'll put you in touch with the right alumni.